



CUMBERLAND HOUSING

Unlocking the Doors for Your Future

Reasonable Accommodation

Sometimes people with a physical or mental impairment that substantially limits one or more major life activities may need a reasonable accommodation in order to take full advantage of the Housing Authority's housing programs and related services. If you feel that you need a reasonable accommodation to fully take advantage of our housing programs, please check the following accommodations you feel is necessary:

- In-home visits by staff
- Use of the Maryland Relay Telephone 1-800-201-7165
- Expanded use of mail, electronic mail, Fax, Fed Ex, or UPS
- Use of literature in large type, Braille, or a "reader"
- Use of literature or translator in an language other than English
- Handicapped accessible homes or other devices
- Physical modifications to existing units (ramp, grab bars, assist devices, etc.)
- Other, Please Specify _____

Generally the individual knows best what they need; however, the Housing Authority retains the right to be shown how the requested accommodation enables the individual to access or use the Housing Authority's programs or services. If more than one accommodation is equally effective to provide access to the Housing Authority's programs and services, we retain the right to select the most efficient or economic choice.

The cost necessary to carry out approve requests will be paid by the Housing Authority if there is no one else willing to pay for the modifications. If another party pays for the modification, the Housing Authority will seek to have the same entity pay for any restoration costs.

If the Housing Authority determines that the requested accommodation presents an unreasonable financial and/or administrative burden, it will have the option of denying the request.

Applicant/Tenant Signature

Date Accommodation Requested



The Housing Authority of the City of Cumberland
635 East First Street, Cumberland, MD 21502-4362

Office 301-724-6606

Facsimile 301-724-8731

www.CumberlandHousing.org



Office Use Only

Disability status satisfied by:

- Has a physical or mental impairment that substantially limits one or more major life activities;
- Has a record/history of or has such impairment;
- Is regarded as having such an impairment.

The disability has been verified by: _____ Property Manager by the following method:

- Observation
- Written Documentation (attached)

Yes No

- This person has a disability that meets the civil rights definition?
- This person needs the accommodation because of the disability?
- The accommodation does not pose a fundamental change in the program?
- The accommodation will result in no undue financial or administrative burden? (a full analysis of cost or explanation of burden is attached)

The Reasonable Accommodation requested has been reviewed and found to be:

- Approved & Reasonable Not Reasonable More Information is needed

The above determinations and decision to grant the Reasonable Accommodation was made by:

Steven J. Kesner, Executive Director
504 Coordinator

Date